

## OCCUPATIONAL ENGLISH TEST

### WRITING SUB-TEST: NURSING

#### SAMPLE RESPONSE: LETTER OF REFERRAL

Mrs Jackson  
Primrose Retirement Home  
High Street  
Minehead

13/5/18

Re: Mrs Marjorie Mellors

Dear Mrs Jackson,

Mrs Marjorie Mellors was admitted on 10<sup>th</sup> May to our ward after being knocked down by a mobility scooter. She is now ready for discharge to your Home where she will be living as of tomorrow.

Marjorie is an active 77-year-old widow with no current morbidities except osteoporosis, for which she takes calcitonin. Her son, who lives nearby, is very present in her life.

Marjorie broke her wrist and suffered leg injuries (cuts and bruises). She has been instructed to continue with a twice-daily application of Medihoney ointment on her legs. The wrist operation was successful and all parameters are now normal. If necessary, Marjorie has painkillers (Naproxen) which she may take twice a day. She should also be encouraged to continue taking her osteoporosis medication (Calcitonin).

Marjorie has an appointment for the 20.05.2018 at Orthopaedic Outpatients for removal of her stitches. Please arrange for her to be accompanied. In addition, Marjorie should attend physiotherapy outpatients three times weekly. Marjorie will need help with her daily activities, above all in keeping the wrist dressing clean and dry. We would be grateful if you could help her through this initial period of difficulty.

If you have any queries, please contact me.

Sincerely,

Charge Nurse